

NAME:

LAST FOUR SSN#:

MONTH:

Year:

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL			
Patch – grout – cleaning	A 500																																		A	
Apply Mortar; Float/Flash/Fix Walls	B 800																																		B	
Install Countertops; Pullmans; Backsplashes	C 400																																		C	
Install Floor tile- Quarry, LFT, GPT, Base/Cove	D 1,800																																		D	
Install wall tile- Glazed, LFT, GPT, Spaced	E 1,800																																		E	
Ceiling Work	F 200																																		F	
Jambs/Curb Work; Schluter Trim; Radius	G 600																																		G	
Install/Float Gutters-Stairs-Domes-Arches	H 200																																		H	
Float floors-Screeds;Grind/Fill; Fix Floors	I 800																																		I	
Layout Work, Res./Com. expansion joints, ADA	J 600																																		J	
Power tools – safety – MSDS	K 200																																		K	
Clean-Up/Green Training (LEED)	L 100																																		L	
<b>On Job Hours</b>																																				
<b>Class Hours</b>																																				

8 Hours Standard Work Week

Total Hours On-Job Training 8,000  
Total Hours Related Instruction 144

EMPLOYER: \_\_\_\_\_

*On-job supervisor of apprentices to verify monthly record and initial. Make final comments and recommendation at end of training period.*

Comments by on-job supervisor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_  
Signature of Apprentice: \_\_\_\_\_

NAME:

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Organization/Set-up A 100																																		A		
Prep Commercial/Residential B 200																																			B	
Rough-in Comm. & Res.- Waterproofing C 1,000																																			C	
Make Mud/Mix Mortar D 600																																			D	
Patch- Grout- Cleaning E 1,000																																			E	
Floors F 300																																			F	
Walls/Ceilings G 200																																			G	
Countertops/Islands/Pullman/bac ksplash H 100																																			H	
Stairs/Columns/Arches I 100																																			I	
Epoxy/Furan/Single Component J 200																																			J	
Clean-up/Trash/Tools K 100																																				K
Green Training (LEED) L 100																																				L
On Job Hours																																				
Class Hours																																				

8 Hours Standard

Total Hours On-Job Training 4,000

Work Week

Total Hours Related Instruction 144

EMPLOYER: \_\_\_\_\_

*On-job supervisor of apprentices to verify monthly record and initial. Make final comments and recommendation at end of training period.*

Comments by on-job supervisor: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_  
 Signature of Apprentice: \_\_\_\_\_

NAME: \_\_\_\_\_

LAST FOUR SSN#: \_\_\_\_\_

MONTH: \_\_\_\_\_

Year: \_\_\_\_\_

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Organization/Set-up	A 100																																		A
Prep Commercial/Residential	B 200																																		B
Cuttng/Sanding/Polishing	C 500																																		C
Scaffolding and Rigging	D 100																																		D
Make Mud/Mix Mortar	E 600																																		E
Patch- Grout- Cleaning- Waterproof	F 800																																		F
Stone Handling	G 500																																		G
Walls/Ceilings/Floors	H 300																																		H
Counter Tops/Islands/Pullman	I 300																																		I
Stairs/Columns/Arches	J 200																																		J
Drill holes/Chisel Channels/Anchors	K 200																																		K
Clean-up/Trash/Tools	L 100																																		L
Green Training (LEED)	M 100																																		M
<b>On Job Hours</b>																																			
<b>Class Hours</b>																																			

8 Hours Standard  
Work Week

Total Hours On-Job Training 4,000  
Total Hours Related Instruction 144

EMPLOYER: \_\_\_\_\_

*On-job supervisor of apprentices to verify monthly record and initial. Make final comments and recommendation at end of training period.*

Comments by on-job supervisor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_  
Signature of Apprentice: \_\_\_\_\_

# TERRAZZO FINISHER

# OJT BOOK

NAME:		SSN LAST FOUR #:										MONTH:												YEAR:										TOTAL
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
Prep sub-surfaces	A 150																																	A
Care/use of tools	B 200																																	B
Install float bed etc.	C 200																																	C
Install divider strips	D 100																																	D
Place mix and seeding	E 200																																	E
Mix terrazzo mortars and chips	F 400																																	F
Install thin-set epoxy, polyester, etc.	G 400																																	G
Install seamless floors	H 200																																	H
Clean, seal, grout	I 400																																	I
Machine grind and polish	J 1250																																	J
Apply stone aggregate	K 100																																	K
Safety and hazardous material	L 400																																	L
On Job Hours																																		
Class Hours																																		
8 Hours standard Work Week																																		
		<b>Total on-job training</b>																												<b>4000</b>				
		<b>Total hours related instruction</b>																												<b>144</b>				

Employer \_\_\_\_\_

On-job supervisor of apprentices to verify monthly record and initial. Make final comments and recommendation at end of training period.

Comments by on-job supervisor:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_

Signature of Apprentice: \_\_\_\_\_